

## 1 PURPOSE

This document is intended to describe the minimum site requirements applicable to persons providing services (“**Suppliers**”) to OneSteel Manufacturing (Administrators Appointed) trading as SIMEC Mining, Whyalla Port and Liberty Primary Steel (ABN 42 004 651 325), to or on the Liberty Primary Steel site or SIMEC Mining sites.

## 2 SCOPE

This Document sets out the minimum site requirements that Suppliers must comply with in providing services to SIMEC Mining, Whyalla Port and Liberty Primary Steel sites.

This Document operates in conjunction with and in addition to the terms and conditions of contract between Suppliers and OneSteel Manufacturing. In the event of any inconsistency between the terms and conditions of contract between Suppliers and SIMEC Mining and Liberty Primary Steel’s sites and this Document, the terms and conditions of contract will apply.

## 3 REFERENCES, DEFINITIONS AND ACRONYMS

### 3.1 REFERENCES

Refer Attachment Index in Section 6 (Documentation)

### 3.2 DEFINITIONS

#### 3.2.1 SIMEC Mining and Liberty Primary Steel Site Conditions Document

This Document, which defines and establishes a mechanism for review of, product and / or service standards (e.g., safety, quality, environment, quantity, timeliness, etc.) between customers and Suppliers.

#### 3.2.2 Supplier Performance

There are two types of performance measurement:

##### 1) Purchased Goods

A system of measuring the performance of Suppliers, out of 100%, based on delivery, quality, invoicing and outstanding materials supply orders (supply only).

##### 2) Off-Site Manufacture and Supply & Site Service

A system of measuring the performance of manufactured item Suppliers and “site service” Suppliers, out of 100%, based on quality, timeliness, safety, supervision and housekeeping.

#### 3.2.3 Supplier

Company or person supplying goods and / or services to SIMEC Mining and Liberty Primary Steel sites.

#### 3.2.4 Contract Officer / Contractor Controller

Is the SIMEC / Liberty Primary Steel nominated and approved officer who is directly responsible and accountable for ensuring that all works are undertaken in a safe manner, within budget and on time.

#### 3.2.5 Buyer / Contracts Manager

A person employed within Strategic Sourcing Department (Whyalla) of SIMEC Mining and Liberty Primary Steel sites and authorised to create Purchase Orders or Contracts on behalf of SIMEC Mining and Liberty Primary Steel

### **3.2.6 SIMEC Mining and Liberty Primary Steel Sites**

Includes the Liberty Primary Steel, and all business operations within SIMEC Mining, including Ports, Mine, Exploration and Construction Sites

## **4 PROCEDURES**

### **4.1 Administration**

#### **4.1.1 Routine Reports and Management**

**4.1.1.1** In the case of purchased goods delivered to the Whyalla Store or other agreed locations at SIMEC Mining operations outside of Whyalla, the supplier's Supplier Performance will be the subject of regular review by Contract Managers as circumstances demand, but on no less than a quarterly basis. Measures shall include on time delivery, late delivery and returns.

**4.1.1.2** Site Services and Manufactured Goods - The Supplier's Performance will be subject to ongoing review by the Contractor Controller / Contract Manager for compliance with SIMEC Mining and/or Liberty Primary Steel site requirements.

### **4.2 Agreement**

#### **4.2.1 Supplier Performance**

The Supplier agrees to comply with all provisions of this Document.

Contracts and Purchase Orders may also contain additional clauses specific to the works so required and intended.

The Supplier agrees to comply with SIMEC Mining or Liberty Primary Steel sites Supplier Performance Programme as outlined in Section 5.1.1.

#### **4.2.2 Safety and Environmental Performance**

The Supplier conducting work on OneSteel Manufacturing sites must work in accordance with SIMEC Mining, Whyalla Port or Liberty Primary Steel sites and Statutory Safety and Environmental requirements. The Supplier's performance will be audited for compliance with these requirements both on and off the SIMEC Mining or Liberty Primary Steel sites. Should the Supplier fail to meet these requirements then serious consideration will be given to removing the Supplier from the approved supplier listing and may also result in termination of the Supplier's contract and/or the Supplier being found to be in breach of the Supplier's contract with SIMEC Mining and / or Liberty Primary Steel.

#### **4.2.3 Safety Management Plan**

A Safety Management Plan must be submitted to SIMEC Mining and Liberty Primary Steel Safety Department for approval. All contractors working on a Onesteel Manufacturing site must have an approved Safety Management Plan for their business, if they conduct moderate / high risk work in a plant area.

#### 4.2.4 SIMEC Mining and Liberty Primary Steel Procedures

A Supplier must adhere to SIMEC Mining and Liberty Primary Steel minimum standard outlined in their policies and procedures. A list of the main documents is listed in Attachment No.1. Additional obligations may be listed in specific Contracts. OneSteel Manufacturing (Administrators Appointed) trading as SIMEC Mining, Whyalla Ports or Liberty Primary Steel are the principal Persons Conducting a Business or Undertaking (PCBU) within the WHS Act and Regulations (2012) and so also reserve the right to request Suppliers comply with any reasonable requests as specified within WHS legislation.

#### 4.2.5 Termination

Failure of the Supplier to meet Supplier Performance requirements stipulated in this Section 5 will result in removal of the Supplier from the Approved Supplier List by giving 10 days written notification and may also result in termination of the Supplier's contract with SIMEC Mining and Liberty Primary Steel and/or the Supplier being found to be in breach of the Supplier's contract with SIMEC Mining and Liberty Primary Steel.

### 4.3 Auditing of Suppliers

#### 4.3.1 Safety / Environment Observation / Audits

SIMEC Mining and Liberty Primary Steel conduct a range of visible leadership and/or assurance activities to support the ongoing monitoring of suppliers when conducting work on-site. This provides both SIMEC / LPS and suppliers an opportunity to ensure work tasks are being completed in alignment with the agreed and documented methodology associated with work being undertaken. This may support workers being recognised for positive safety acts and/or behaviours, or this may present as an opportunity for intervention to cease unsafe work, de-risk unsafe conditions, or promote an opportunity for improvement in the way work is being undertaken. "Environment audits (Environmental Management Systems audits or Environmental Compliance audits) may be carried out on the Supplier to ensure sufficient environmental controls are in place and environmental documentation (e.g. EMP) and legislation is adhered to. Audits may occur at any time by any SIMEC Mining and Liberty Primary Steel employee, but good manners are expected in that the auditor will advise the Supplier employees what they are doing

Management Systems audits are periodically conducted by the SIMEC Mining and Liberty Primary Steel Quality Management Team. These audits are conducted to ensure Supplier have systems in place to manage the quality of the product or services that they provide SIMEC Mining and Liberty Primary Steel. In addition, Suppliers may be audited via external or regulatory audit processes conducted with SIMEC Mining and Liberty Primary Steel.

#### 4.3.2 Supplier's Premises' Safety System Audits

SIMEC Mining and Liberty Primary Steel sites reserves the right to audit the Supplier's premises in respect to Work Health, Safety and Welfare issues and in particular the systems in place to manage safety. The Supplier will be notified in advance of when the audit will be conducted

### 4.4 Safety Statistics Reporting – Monthly

It is mandatory that all firms contracted to the Company must report their accident statistics and hours worked on site on a monthly basis. Those statistics are to be reported in the format described in the Supplier safety Reporting Form (FORM29.001 – refer attachment No1 – 2) and must be provided to the WHS Department (preferred via e-mail: [safetystats@gfgalliance.com](mailto:safetystats@gfgalliance.com) or Fax: (08) 81100299 by **Close of Business on the 2<sup>nd</sup> working day of each month**. Suppliers who fail to report their statistics will be issued with a Non-conformance (NCI) through the issues

management system to be followed up by the SIMEC Mining and Liberty Primary Steel representative responsible for the Contract.

It must be stressed that if Supplier A engages Supplier B as a subcontractor, then Supplier A must report Supplier B's hours also.

Supplier B may also be a Preferred Supplier in their own right but should only report those hours where SIMEC Mining and Liberty Primary Steel are paying them direct. They should not report to SIMEC Mining or Liberty Primary Steel the hours that they worked for Supplier A.

SIMEC Mining Strategic Suppliers are also required to submit additional end of month safety statistics by **Close of Business on the 2<sup>nd</sup> working day of each month**. Refer to FORM75.WHS.MEA.001 – Contractor Monthly Health & Safety Statistics Report.

#### 4.1 Notification of Contractor Injury if NOT Reporting to the Medical Centre

If an injury occurs to a worker of the Supplier (e.g. the contractor), SIMEC Mining and / or Liberty Primary Steel site procedures must be adhered to for reporting injuries / illnesses and the relevant the Contractor / Project Controller / Task Owner must be notified as soon as possible.

It is preferential that the injured worker attends the relevant site medical facility (where available – Examples: LPS Medical Centre or SMR Medical Centre) to provide immediate treatment where required, and enact additional support (from internal / external emergency and first aid providers as necessary)

Where a site medical centre / first aid room is not available or not used as the primary means to treat an injured worker, Liberty Primary Steel Security needs to be informed via e-mail [WHYSecurityGateOfficer@onesteel.com](mailto:WHYSecurityGateOfficer@onesteel.com) (Refer to Attachment No.1 – Contractor Injury Notification to SIMEC and Liberty Primary Steel – Form29.002)

#### 4.2 Environmental Reporting - Monthly

All firms contracted to the Company must report their environmental incident statistics on a monthly basis. Environmental Incidents (including spills) must be reported as described in QP29.06 and QP50.67 to the Project Controller within 24 hours of the incident / spill occurring.

Statistics reported will include: Number of Incidents / Area / Location of the Incident, as a minimum, unless otherwise specified as part of contract agreement and must be provided to the Project Controller / Manager (preferred via email) **by Close of Business on the 2<sup>nd</sup> working day of each month**. Contractors who fail to report their incidents or statistics will be issued with a Non-conformance (NCI) through the Issues Management System to be followed up by the SIMEC / Liberty Primary Steel representative responsible for the Contract

## 5 DOCUMENTATION

Attachment 1 - Attachment Index and Links to Relevant Documents

Description of Attachment	
<b>POLICIES – Shared across LPS and SIMEC</b>	
<a href="#">Customer Policy – P01.01</a>	
<a href="#">OneSteel Manufacturing Pty Ltd Work Health and Safety Policy (P98.OSM.001)</a>	
<a href="#">Fitness for Work Policy – GA-WHS-SYS-POL-005</a>	
<a href="#">GFG Alliance Australia Injury Management Policy</a>	
<a href="#">GFG Alliance Australia Family and Domestic Violence Policy</a>	
<a href="#">GFG Alliance Australia Crisis and Emergency Management Policy</a>	
<a href="#">GFG LifeSavers (Corporate) (KN-7-430)</a>	
<a href="#">Managing Diversity, Harassment &amp; Bullying in the Workplace (Corporate) (GA-HR-SYS-POL-001)</a>	
LPS specific	SIMEC specific
<a href="#">Continuous Working Hours Policy – P01.02</a>	<a href="#">Continuous Working Hours Policy – P75.WHS.001</a>
	<a href="#">Emergency Management (Middleback Ranges) (P75.WHS.003)</a>
	<a href="#">Pelletising Personal Protective Equipment Policy (P43.02)</a>
<b>STANDARDS – Shared across LPS and SIMEC</b>	
<a href="#">Contractor Safety Standard (Corporate) (ST-7-1260)</a>	
<a href="#">Permit To Work Standard (Corporate) (ST-7-1328)</a>	
<a href="#">Confined Space Entry Standard (Corporate) (ST-7-234)</a>	
<a href="#">Isolation – Lockout Tagout Verification Standard (Corporate) (ST-7-400)</a>	
<a href="#">Road Transport Safety Standard (Corporate) (ST-7-404)</a>	
<a href="#">Working At Height Standard (Corporate) (ST-7-405)</a>	
<a href="#">Mobile Equipment and Pedestrian Safety Standard (Corporate) (ST-7-388)</a>	
<a href="#">Lifting Operations Standard (Corporate) (ST-7-431)</a>	
<a href="#">Electrical Arc Flash Safety Standard (Corporate) (ST-7-680)</a>	
<a href="#">Electrical Safety Standard (Corporate) (ST-7-681)</a>	
<a href="#">Management of Change Standard (Corporate) (ST-7-835)</a>	
<a href="#">Hot and Molten Material Safety Standard (Corporate) (ST-7-679)</a>	
<a href="#">Crane Integrity and Safe Access Standards (Corporate) ST-7-870)</a>	
<a href="#">Hearing Conservation Program Standard (Corporate) ST-7-4611</a>	
<a href="#">Psychosocial Safety Standard (Corporate) ST-7-4646</a>	
<a href="#">Use of Steps and Stairs Standard (ST01.01)</a>	
<a href="#">Parking Standard (ST01.04)</a>	
LPS specific	SIMEC specific
<a href="#">Use of Mobile Phones &amp; Devices with Earpieces Standard (ST01.02)</a>	<a href="#">SIMEC Mining Codes of Practice – QP75.WHS.COP.001</a>
<a href="#">Standard for Vehicle Attributes (ST01.05)</a>	<a href="#">Standard: Ground Control Management (ST75.WHS.GCM.001)</a>
<a href="#">Standard for Safely Approaching Mobile Equipment (ST01.06)</a>	<a href="#">Tyre Handling Safety Standard (ST75.WHS.TYRE.001)</a>
<a href="#">Standard for Heavy Equipment Operating Areas (ST01.07)</a>	<a href="#">Train and Rail Safety Standard (ST75.WHS.RAIL.001)</a>
<a href="#">Standard for Safe Use of Knives (ST01.08)</a>	
<a href="#">Standard for Radio Communications (ST01.09)</a>	
<a href="#">Standard: Working Under the Shadow of a Load (ST01.10)</a>	
<a href="#">Standard: Working on the Back of Vehicles (ST01.11)</a>	
<b>MANUALS – Shared across LPS and SIMEC</b>	
<a href="#">Road Transport Safety Management Systems Manual (Corporate) (KN-7-231)</a>	
<a href="#">Electrical Safety Manual (OST-OHS-ELEC-PRO-001)</a>	
<a href="#">Electrical Safety Manual (Whyalla Part 3) (WHY-OST-ELEC-PRO-001)</a>	
<a href="#">Electrical Equipment &amp; Installations Tender Manual (QM37.01)</a>	
<a href="#">Radiation Safety Manual (QP29.24)</a>	
<a href="#">Chemical Management Manual (QP29.22)</a>	
LPS specific	SIMEC specific
<a href="#">Liberty Primary Steel Work Health Safety Management Systems Manual (MM29.04)</a>	<a href="#">SIMEC Work Health Safety Management Systems Manual (MP75.WHS.001)</a>

	<a href="#">Whyalla Port Handbook (HNB77.001)</a>
<b>PROCEDURES – Shared across LPS and SIMEC</b>	
<a href="#">High Voltage Rules (QM37.03)</a>	
<a href="#">Instrumentation Practices (QM37.06)</a>	
<a href="#">Works Road Traffic Code (QP29.05)</a>	
<a href="#">Working in Confined Spaces (QP29.18)</a>	
<b>LPS specific</b>	<b>SIMEC specific</b>
<a href="#">Safety Risk Management Procedure (QP29.70)</a>	<a href="#">Health and Safety Risk Management (QP75.WHS.RSK.001)</a>
<a href="#">Critical WHS and Environment Training (QP29.28)</a>	<a href="#">Alcohol and Other Drugs Procedure (QP75.WHS.FFW.001)</a>
<a href="#">Personal Protection (QP29.29)</a>	<a href="#">Critical WHS and Environment Training (QP75.WHS.TRA.001)</a>
<a href="#">Smoke Free Workplace Procedure (QP29.26)</a>	<a href="#">PPE Procedure (QP75.WHS.PPE.001)</a>
<a href="#">Mobile Phones and Electronic Devices (QP29.55)</a>	<a href="#">Smoking in the Workplace (QP75.WHS.HEA.001)</a>
<a href="#">Isolation for Personal Protection (QP29.20)</a>	<a href="#">Mobile Communication Devices (qp75.WHS.COM.002)</a>
<a href="#">Warning Tag Regulations (QP29.21)</a>	<a href="#">Isolation for Personal Protection (QP75.WHS.ISO.001)</a>
<a href="#">Barricading (QP29.34)</a>	<a href="#">Safety Tag Procedure (QP75.WHS.TAG.001)</a>
<a href="#">Safety Signs Site Standard (QP29.31)</a>	<a href="#">Barricading (QP75.WHS.BAR.001)</a>
<a href="#">Prevention of Falls (QP29.44)</a>	<a href="#">Safety Sign Requirements (QP75.WHS.SIG.001)</a>
<a href="#">WHS Assurance Program (QP29.51)</a>	<a href="#">Prevention of Falls (Working at Heights) (QP75.WHS.FAL.001)</a>
<a href="#">Modification Control &amp; Trial Process (QP02.05)</a>	<a href="#">WHS Assurance Program (QP75.WHS.MEA.003)</a>
<a href="#">Overhead Refractory (QP37.04)</a>	<a href="#">Management of Change - Iron Ore (QP78.MOC.001)</a>
<a href="#">Removal of Redundant Services and Energy Sources prior to demolition (QP78.001)</a>	<a href="#">Psychosocial Safety (QP75.WHS.HEA.003)</a>
<a href="#">Incident Investigation and Reporting (QP29.06)</a>	<a href="#">Communication and Consultation (QP75.WHS.COM.001)</a>
	<a href="#">Incident Investigation (QP75.WHS.INV.001)</a>
	<a href="#">Incident Classification &amp; Performance Reporting Procedure (QP75.WHS.INV.002)</a>
	<a href="#">Event Notification &amp; Investigation Work Flow (TOOL75.WHS.INV.002)</a>
	<a href="#">Permit to Work (QP75.WHS.PTW.001)</a>
	<a href="#">Cranes and Lifting Operations (QP75.WHS.CRN.001)</a>
	<a href="#">Hot Work Procedure (QP75.WHS.HOT.001)</a>
	<a href="#">Principal Contractor (QP75.WHS.CRT.001)</a>
	<a href="#">Mine Manager (QP75.WHS.MINE.001)</a>
	<a href="#">Crushing and Screening Plants (QP75.WHS.PLS.001)</a>
	<a href="#">Conveyor Safety (QP75.WHS.PLS.002)</a>
	<a href="#">Hazardous Manual Tasks (QP75.WHS.HMT.001)</a>
	<a href="#">Safe Use of Hand and Power Tools (QP75.WHS.TOO.001)</a>
	<a href="#">Prohibited and Restricted Items Register (REG75.WHS.PRO.001)</a>
	<a href="#">Working Outdoors and in Hot and Cold Environments (QP75.WHS.HYG.002)</a>
<b>WORK INSTRUCTIONS – Shared across LPS and SIMEC</b>	
<a href="#">Access Control Main Gate (WI29.523)</a>	
<a href="#">Authorised Removal of Company Property (WI29.522)</a>	
<a href="#">Service Provider Safe System of Work Process (WI29.600)</a>	
<a href="#">Packaging &amp; General Standards (WI31.154)</a>	
<a href="#">In-service Safety Inspection and Testing of Electrical Equipment (WI37.EIC.084)</a>	
<a href="#">Working on or in the Vicinity of Electrical Cable Trays and Ladders (WI37.EIC.090)</a>	
<a href="#">Inspection of Portable and Oxy-Fuel Gas Systems (WI37.CEN.006)</a>	
<a href="#">Welding Specification SP4/01 (WI37.MTS.104)</a>	
<a href="#">Annual Inspection of Flashback Arresters (WI37.MTS.116)</a>	
<a href="#">Paint Specification Selection Procedure (WI37.MTS.169)</a>	

<a href="#">Protective Coating Specification (WI37.MTS.173)</a>
<a href="#">Abrasive Blasting and Painting (WI37.MTS.174)</a>
<a href="#">Insulated Sandwich Panel (ISP) Permit (WI29.552)</a>
<a href="#">Safe Systems for Diving (Permit) (WI29.250)</a>
<a href="#">Excavation / Piling Permit (WI37.CEN.017)</a>
<a href="#">Penetrating Surfaces and Structures (Penetration Permit) (WI37.EIC.091)</a>
<a href="#">Procedure to initiate and Control Power Line Clearances Permit (WI37.EIC.137)</a>
<b>LPS specific</b>
<a href="#">Hot Work (WI29.251)</a>
<b>SIMEC specific</b>
<a href="#">SIMEC Lightning Procedure (WI75.WHS.WEA.002)</a>
<b>FORMS – Shared across LPS and SIMEC</b>
<a href="#">SIMEC and Liberty Primary Steel Contractor INX Registration Form (Form33.038)</a>
<a href="#">Contractor Monthly Safety Report (Form29.001)</a>
<a href="#">Contractor Injury Notification to SIMEC / Liberty Primary Steel (Form29.002)</a>
<a href="#">Contractor Site Access Requests Process/Form (FORM29.026)</a>
<a href="#">Permanent ASCO Request &amp; Change Process Form (FORM29.027)</a>
<a href="#">Site Access Approvers List (FORM29.037)</a>
<a href="#">Authorised Signatories (Material Movement) (FORM29.061)</a>
<a href="#">Plant / Area Hazard Assessment (PHA) (Form29.600)</a>
<a href="#">Authority to Work (ATW) Permit (Form29.603)</a>
<a href="#">Communication Form and Manning Sheet (Form29.604)</a>
<b>LPS specific</b>
<a href="#">Job Safety and Environmental Analysis (JSEA) (Form29.602)</a>
<b>SIMEC specific</b>
<a href="#">Job Safety Environment Analysis (Word - JSEA) (FORM75.WHS.RSK.006)</a>
<a href="#">Prevention of Falls Permit (QP29.44.A1)</a>
<a href="#">Prevention of Falls Permit (FORM75.WHS.FAL.001)</a>
<a href="#">Mobile Phone Authorisation (Form29.064)</a>
<a href="#">Mobile Communication Device Authorisation Form (FORM75.WHS.COM.020)</a>
<a href="#">Hot Work Permit (WI29.251.A3)</a>
<a href="#">Hot Work Permit (FORM75.WHS.HOT.001)</a>
<a href="#">Permit to Work (FORM75.WHS.PTW.001)</a>
<a href="#">Cranes &amp; Lifting - Lift Plan (FORM75.WHS.CRN.001)</a>
<a href="#">SIMEC Contractor Monthly Health &amp; Safety Statistics Report</a>
<b>SIMEC specific PLANS</b>
<a href="#">Asbestos Management Plan (MP75.WHS.002)</a>
<a href="#">Ground Control Management Plan (GCMP76.02)</a>
<a href="#">Principal Mining Hazard Management Plan (PMHMP - Ardrossan) (MP44.WHS.RSK.001)</a>
<a href="#">Principal Mining Hazard Management Plan (Iron Baron) (MP47.WHS.001)</a>
<a href="#">Principal Mining Hazard Management Plan (SMR - Mining &amp; Ore Processing) (MP76.WHS.001)</a>
<b>ENVIRONMENT – Shared across LPS and SIMEC</b>
<a href="#">Whyalla Steelworks Environmental Authorisation (EPA Licence 52293)</a>
<a href="#">GFG Alliance Environmental Policy (Corporate) – P50.01</a>
<a href="#">Whyalla Mine Development &amp; Operation PEPR Compliance Management Plan – QP50.31</a>
<a href="#">General Dust Control Management Plan – QP50.46</a>
<a href="#">Guidelines for the Preparation of an EMP – QP50.50</a>
<a href="#">EMP Table Template – QP50.50.A1</a>
<a href="#">Environment Risk Management – Risk Register – (QP50.57)</a>
<a href="#">Fugitive Dust Ranking Standard – QP50.60</a>
<a href="#">Fugitive Dust Ranking Table – Whyalla Shared Facility – QP50.60.Att A</a>
<a href="#">Fugitive Dust Ranking Standard Zones – Whyalla Shared Facility – QP50.60.Att B</a>
<a href="#">Pest Plant and Animal Control Strategy – QP50.62</a>
<a href="#">Vegetation Clearance – QP50.65</a>
<a href="#">Vegetation Clearance Application Form – QP50.65.A1</a>

<a href="#">Vegetation Clearance Approval Permit (Mining) – QP50.65.A2</a>
<a href="#">Vegetation Clearance Approval Permit (Whyalla Shared Facility) – QP50.65.A3</a>
<a href="#">Soil Management Plan – QP50.66</a>
<a href="#">Environment Incidents and Spill Response – QP50.67</a>
<a href="#">Whyalla Mines FDR Standard – QP50.68</a>
<a href="#">Fugitive Dust Ranking Table – SIMEC Mining – QP50.68.Att A</a>
<a href="#">Core Environment Rules – QP50.006</a>
<a href="#">Waste Management – WI50.403</a>
<b>SOURCING AND PROCUREMENT – Shared across LPS and SIMEC</b>
<a href="#">Service Claim Form – WI31.126</a>
<a href="#">Service Claim Form (EXCEL) – WI31.126.A1</a>