

“SkillUp: Get Work Ready”

Workforce Readiness course

***Subsidised by the Government of South Australia**

*'Participant Eligibility Criteria apply'

This subsidised Adult Community Education (ACE) training program helps you build confidence and upskill your language, literacy, numeracy, and digital skills in a real work context.

In this training program, you can:

- ✓ Build your reading, writing, communication, numeracy, and digital skills.
- ✓ Learn employability skills that can help you get a job.
- ✓ Understand what it is like to work in a real workplace.
- ✓ Practise important work and people skills.
- ✓ Write or upgrade an existing CV and practise answering interview questions.
- ✓ Get ready for work, further education, or volunteering.



Supported by
**Government
of South Australia**



Whyalla

ENROL TODAY!

- 📞 Call us on 0405 124 211
- Or email us at
- ✉️ enquiry@skillupsa.com.au

Ready, Set, Go Employability

Skill Set SSDIS01001



Whyalla, SA

This skill set provides participants with the essential skills employers expect in any workplace. Through this program, they will develop essential skills like effective communication, teamwork, time management, and career planning. These practical, transferable skills will give participants the confidence to excel and thrive in their career!

*Accredited training comprises the following units of training:

BSBCMM211 Apply communication skills

BSBTWK201 Work effectively with others

BSBTEC201 Use business software applications

BSBPEF202 Plan and apply time management

BSBWHS211 Contribute to the health and safety of self and others

FSKLRG010 Use routine strategies for career planning



NATIONALLY RECOGNISED
TRAINING



*Accredited training is delivered under a collaborative arrangement with SkillUp SA and a Statement of attainment will be issued by HITsa (RTO:40200) for all completed accredited training.



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*Funded by the State Government through the Subsidised Training List
Eligibility criteria applies – visit www.skills.sa.gov.au for Participant Eligibility Criteria
Units of Training come from Skills SA Local Skill Sets